



Trustees Meeting Minutes November 8, 2007

Trustees Present: Paul Howard, Timothy Downs, Mike Godsey, Sandi Power, Diana Schaefer, Orville Walters

Trustees Absent: Chris Bennett

Members Absent: Fern Babcock, Brad Nickels, Vincent Pyle

Also Present: Police Officer Diana Briggs (Dayton Police Dept., 1st District)

Meeting Called to Order at 7:04 p.m.

Police Report: Officer Briggs had no issues from our neighborhood to report. Members reported some vandalism regarding vehicles.

Previous Minutes: Motion to approve October 11, 2007 Minutes was made and unanimously approved.

Treasurer's Report: No Treasurer's Report was presented because records were recently passed from previous Treasurer. Bank account signature authority paperwork is nearly complete (lacking Vice President's signature). An additional key to the post office box was obtained and will be passed to the Secretary. Attempts to contact investigator, regarding funds investigation, were unanswered. Treasurer recommended changing banks given past performance. A budget meeting was scheduled for 11/19/2007 at 7:00 pm in the home of the Secretary.

Attendee Presentations: No presentations made.

Priority Board: Priority Board representatives were not in attendance and no report was presented.

Architecture Control: Chris and Paul drove through the neighborhood and found several violations (satellite dishes, boats, etc.) that were reported to the Dayton housing code enforcement office. Paul will contact the homeowner of a property on Chukar whose rear fence is falling over and needs repaired. Some street lights need repaired as they are turning on and off. Paul will contact DP&L or the city offices to have them fixed. The former owner of a home on Signet, which recently sold at a Sheriff's sale, removed a shed from the back of the property.

Nominating Committee: Two trustee positions are currently vacant.

Welcoming Committee: The materials from the previous committee chair have been passed on. A note for new members to contact the Welcoming Committee will be included in the upcoming Quail Call.

Neighborhood Watch: No Report.

Public Relations: Rhoda Olinger needs reimbursed for expenses incurred for the Halloween Event. Paul will secure judges for the upcoming Holiday Decorating Contest. Diana will obtain

Newsletter: Articles and materials have been received and Quail Call should be ready by 11/10/2007. Delivery bags need purchased. Orville will check if they are available from Grove Box (Valley Street) if not he will order online with express delivery. A motion to authorize the purchase of delivery bags for the coming year (estimating 6 issues) was made and unanimously approved.

Web Site: Paul has updated the web pages to reflect new trustee, officer, and committee chair positions. He will post write-up on the Halloween Event.

Green Areas: Green areas need clean-up of limbs and brush. Paul and Orville cleaned up the playground equipment that had been vandalized with graffiti. One more cutting of the green areas will be needed for this season.

Old Business:

- The investigation regarding funds continues, however it should be wrapping up and nearly ready to send for prosecution.
- The City of Dayton will not remove downed trees from common areas; however, ones in easements along streets may be addressed by city.
- The Green Areas Committee will meet at the pump station, at noon on 11/11/2007, to determine actions needed on downed tree(s) in area.
- Paul is filling out a questionnaire for the new insurance policy and requires any information from trustees regarding affiliations they may have with other organizations.
- Timothy will complete the filing of IRS Tax Form 1120 by the end of the year.
- A motion to purchase a new lock for the shed was made and unanimously approved. Clean up the shed will be scheduled for early Spring 2008.
- GHRA documents/records have been transferred from Diana to Orville.
- GRHA financial records have been transferred from Vince to Timothy.
- The Green Areas Committee reviewed the six bids received for green area maintenance (mowing/trimming).
- Quail Call publishing is in progress and will include notice of second Annual Meeting to be held on 12/13/2007.
- A motion was made and unanimously approved to table review/approval of the changes made to the GRHA policies and procedures during the 10/11/2007 Trustees Meeting.
- A motion was made and unanimously approved to table the drafting of a Records Retention Policy.

New Business:

- Timothy reported that the GRHA has been named in lawsuit filed by an owner whose liens were not released after being paid. Timothy will research records to obtain details.
- Timothy reported that the paperwork to change the GRHA Statutory Agent (the person to whom official notices are sent) needs filed. A motion was made and unanimously approved to designate Timothy as that agent and authorize reimbursement of filing fees.
- Paul presented a summary of the bids received for green area maintenance. Trustees felt they needed more time to review the complete bid packages. Orville will scan the documents and distribute them via email. Trustees will review the bids and submit their selection rankings and questions for bidders to Orville for compilation. Rankings will be compiled and winning bidder will be selected during the 11/19/2007 budget meeting with confirmation to be made at the 12/13/2007 trustees meeting.

Adjournment: The meeting was adjourned at 9:00 p.m. The next trustees meeting will be held at the Fire Station on Brandt Pike (south of Harshman Road) on Thursday, December 13, 2007 at 7:00 p.m. All monthly Trustee Meetings are open to the general membership. Note that the next trustees meeting will be held in conjunction with the second Annual Meeting.

Minutes are pending trustee approval

Orville Walters, GRHA Secretary